

**APPEAL - CIVIL**

JD-SC-28 Rev. 12-09  
P.B. §§ 3-8, 62-8, 63-3, 63-4, 63-10  
C.G.S. §§ 31-301b, 51-197f, 52-470

See Instructions on Back/page 2

To Supreme Court     To Appellate Court

Name of case (State full name of case as it appears in the judgment file)

Classification  
 Appeal     Cross appeal     Joint appeal     Amended appeal     Stipulation for reservation     Corrected/amended appeal form     Other (Specify)

<b>Trial Court History</b>	Tried to <input type="checkbox"/> Court <input type="checkbox"/> Jury	Trial court location	
	Trial court judges being appealed	List all trial court docket numbers, including all location prefixes	
	All other trial court judge(s) who were involved with the case		
	Judgment for (Where there are multiple parties, specify any individual party or parties for whom judgment may have been entered.) <input type="checkbox"/> Plaintiff <input type="checkbox"/> Defendant <input type="checkbox"/> Other: _____		
	Judgment date of decision being appealed	Date of issuance of notice on any order on any motion which would render judgment ineffective	Date for filing appeal extended to
	Case type <input type="checkbox"/> Juvenile — Termination of Parental Rights <input type="checkbox"/> Juvenile — Order of Temporary Custody <input type="checkbox"/> Juvenile — Other _____ <input type="checkbox"/> Civil/Family: Major/Minor code _____ <input type="checkbox"/> Habeas Corpus <input type="checkbox"/> Workers compensation <input type="checkbox"/> Other _____		

For habeas corpus or zoning appeals indicate the date certification was granted: \_\_\_\_\_

<b>Appeal</b>	Appeal filed by (Where there are multiple parties, specify the name of the individual party or parties filing this appeal.) <input type="checkbox"/> Plaintiff(s) _____ <input type="checkbox"/> Defendant(s) _____ <input type="checkbox"/> Other _____		
	From (the action which constitutes the appealable judgment or decision): _____		
	If to the Supreme Court, the statutory basis for the appeal (Connecticut General Statutes section 51-199)		
	By (Signature of attorney or self-represented party)	Telephone number	Fax number
	E-mail address		Juris number (If applicable)

<b>Appearance</b>	Type name and address of person signing above (This is your appearance; see Practice Book section 62-8)	E-mail address
	"X" one if applicable <input type="checkbox"/> Counsel or self-represented party who files this appeal will be deemed to have appeared in addition to counsel of record who appeared in the trial court under Practice Book section 62-8. <input type="checkbox"/> Under Practice Book section 3-8, counsel or self-represented party who files this appeal is appearing in place of:	
	Name of counsel or self-represented party	Juris number (If applicable)

<b>Certification (Practice Book section 63-3)</b>	I certify that a copy of this appeal was mailed or delivered to all counsel and self-represented parties of record as required by Practice Book section 62-7 on: _____	Signed (Individual counsel/self-represented party)
	* Attach a list with the name, telephone number and fax number of each counsel and self-represented party and the address where the copy was mailed or delivered.	

<b>To Be Completed By Trial Court Clerk</b>		Court Use Only Date and time filed
<input type="checkbox"/> Entry Fee Paid <input type="checkbox"/> No Fees Required <input type="checkbox"/> Fees, Costs, and Security waived by Judge (enter judge's name below)		
Judge	Date waived	
Signed (Clerk of trial court)	Date	
The clerk of the original trial court, if different from this court, was notified on _____ that this appeal was filed. In habeas matters, a copy of this endorsed appeal was provided to the Office of the Chief State's Attorney, Appellate Bureau, on _____.		

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|---|---|---|
| <b>Documents to be given to the Appellate Clerk with the endorsed Appeal form</b> | The following documents must be filed with the Appellate Clerk when filing the endorsed appeal form; Practice Book sections 63-3 and 63-4.  |   |
|   | <ol style="list-style-type: none"> <li>Preliminary Statement of the Issues</li> <li>Preliminary Designation of Pleadings</li> <li>Court Reporter's Acknowledgment/Certification re transcript</li> <li>Docketing Statement</li> <li>Statement for Preargument Conference (form JD-SC-28A)</li> <li>Draft Judgment File</li> </ol> | <ol style="list-style-type: none"> <li>Constitutionality Notice (if applicable)</li> <li>Sealing Order form, if any</li> <li>List of counsel of record in trial court (DS1 received from clerk)</li> <li>Proof of receipt of the copy of the endorsed appeal form by the original trial court clerk or the clerk of the court or courts where the case was transferred, if the case was in more than one trial court</li> </ol> |

<b>Certification</b>	I certify that a copy of the endorsed appeal and all documents to be given to the Appellate Clerk with the endorsed Appeal form were mailed or delivered to all counsel and self-represented parties of record* as required by Practice Book section 63-3 on: _____	Signed (Individual counsel or self-represented party)
	* Attach a list with the name, telephone number and fax number of each counsel and self-represented party and the address at which the copy was mailed or delivered.	

## Instructions to Appellant:

1. Fill out this form by using a typewriter or a computer.
2. If you want to ask the court to excuse you from having to pay the fees, costs and expenses required to appeal, you must file an application with the clerk of the court in which the case was tried or decided. The application is form JD-FM-75. Practice Book section 63-6.
3. Sign the "Appeal" section and the first "Certification" section on page 1 of this form where marked by an "▶".
4. Give the original of this form to the trial court clerk where the case was originally filed, where the case was transferred (if it was transferred), or any Judicial District court, unless this is a juvenile appeal or an appeal from an interlocutory order in which case you must give it to the clerk of the original trial court or the court where the case was transferred. If you applied to be excused from paying the fees, costs or expenses required for this appeal and the court excused you, you must also file a copy of the court's order excusing you from paying the fees, costs or expenses with your appeal if you file your appeal in a different court than the one where your case was tried or decided.
5. The clerk will endorse the form by signing it, stamping it with the date and time that it is given to them, and indicating on the form whether the entry fee was paid, not required to be paid, or it was decided by a judge that it does not have to be paid. The clerk will return the original endorsed appeal form to you.
6. On the same day that the trial court clerk endorses the appeal, you must deliver a copy of the endorsed appeal to the trial court clerk where the case was originally filed and to the clerk of any trial court where the case was transferred. It must be delivered by hand or fax, and you must get proof of each delivery.
7. Within 10 days of filing the appeal, you must:
  - give a copy of the endorsed appeal form and the papers required by Practice Book Section 63-3 and 63-4 to the Appellate Clerk, and
  - sign the 2nd Certification section marked by an "▶" on the front or 1st page of this form indicating that you have sent a copy of the endorsed appeal form and all documents that you must give to the Appellate Clerk to all counsel and self-represented parties of record.
8. If you need more room for any information on this form, please put it on a separate sheet of paper and attach it to this form.

## Instructions to Clerk:

- 1) Endorse the form by signing it, stamping it with the date and time of filing and indicating on the form whether the entry fee was paid, not required to be paid, or waived by a judge.
- 2) Return the original endorsed appeal form to the appellant. In noncriminal matters, provide the Appellant, without cost, a copy of the Docket Sheet (DS1) listing the counsel for all parties.
- 3) If the appeal is filed in a court other than the court where the case was originally filed, immediately notify the clerk of the court where the case was originally filed that an appeal has been filed. If the appeal is filed in a court that is not the court in which the case was tried or resolved, provide notice to the court in which the case was tried or otherwise resolved.
- 4) In habeas matters, send a copy of the endorsed appeal to the Office of the Chief State's Attorney, Appellate Bureau.

The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at [www.jud.ct.gov/ADA/](http://www.jud.ct.gov/ADA/)